



MANUFACTURED/MOBILE HOME INPUT SHEET

All red areas with an asterisk * are REQUIRED fields.

► Please make your selections *red indicates required field), then select place pin on Maps.

•Property Type ☐ Residential ☐ Manufactured/Mobile ☐ Multi-Family ☐ Farm Business
☐ Land ☐ Commercial/Indust ☐ Opportunity

*County _____

APN Number _____

*Street# - Modifier Direction _____

☐ North ☐ South ☐ East ☐ West

• Street Name _____

*City _____ Zip Code _____

Listing Information (* indicates required field)

Listing Approved Yes No

Staff Note (maximum 300 characters)

Property Information

Amenity Name _____

*Status Active Inactive

*Office _____

* Agent ID _____

Comp Listing

Co-Office ID _____ Co-Agent ID _____

*State _____

*Area _____

*County _____ *APN # _____

Address *Street # - Modifier _____ Direction _____ *Street Name _____
*City _____ Zip Code _____

*Additional APNs Yes No

*APN#2 _____

* APN#3 _____

*APN#4 _____

*APN#5 _____

***Listing Period:** ***Listing Date** _____ **Expiration Date** _____

***Market Date** _____

CDOM _____ **Clear the CDOM field to recalculate CDOM when the form is submitted**

***Listing Price** _____, _____

***Original Price** _____, _____

***Property Subtypes** **Auction** **Manufactured Home** **Mobile Home**

***Bedrooms** # _____

***Bathrooms** **Full Baths** _____ **Half Baths** _____
 (*At least one bathroom field required)

***Lot Size** _____ (-0.0283 Acres)

***Lot Size Source** **Agent** **Appraiser** **Assessor** **Builder** **Estimated** **Seller**

***Approx Sqft** _____

***Sqft Source** **Agent** **Appraiser** **Assessor** **Builder** **Estimated** **Seller**

***Year Built** _____ **OR** **New Construction**

*** Front of House Faces** **East** **North** **Northeast** **Northwest** **South**
Southeast **Southwest** **West**

***Stories** _____

***Location** **City** **Rural**

***Location Description** **In Park** **On Acreage** **On Lot** **Other** **To be moved**

***Zoning** _____

Rental/Income Property **Yes** **No**

***Currently Rented** **Yes** **No**

Monthly Rent Amount _____

Type of Mobile

Double Wide **Single Wide** **Triple Wide**

Make _____ **Length** _____ ***Park Fee** _____

Model _____ **Width** _____ **Manager Approval**

***Serial Number** _____ **Expando** **Yes** **No** **Yes** **No**

License Number _____ **Permits** **Yes** **No**

License Fee _____ ***In Park** **Yes** **No**

***DOH** _____ ***Park Name** _____

Room Information

*Room Type

- Basement

Den
- Bedroom 2

Dining Room
- Bedroom 3

Family/Livingroom
- Bedroom 4

Formal Living Room
- Bedroom 5

Kitchen
- Bonus Room 1

Primary Bedroom
- Bonus Room 2

Utility Room

	Length	Width	Level	Comment
Primary Bedroom Dimensions				
	Length	Width	Level	Comment
Bedroom 2 Dimensions				
	Length	Width	Level	Comment
Bedroom 3 Dimensions				
	Length	Width	Level	Comment
Bedroom 4 Dimensions				
	Length	Width	Level	Comment
Bedroom 5 Dimensions				
	Length	Width	Level	Comment
Bonus Room 1 Dimensions				
	Length	Width	Level	Comment
Bonus Room 2 Dimensions				
	Length	Width	Level	Comment
Formal Living Room Dimensions				
	Length	Width	Level	Comment
Family/Living Room Dimensions				
	Length	Width	Level	Comment
Dining Room Dimensions				
	Length	Width	Level	Comment
Kitchen Dimensions				
	Length	Width	Level	Comment
Breakfast Room Dimensions				
	Length	Width	Level	Comment
Den Dimensions				

Interior

Interior Amenities		Comment
Garage Door Opener	Garage Door Opener	
Home Theatre	Home Theatre	
Intercom	Intercom	
Jet Tub	Jet Tub	
Multi Phone Line	Multi Phone Line	
Other	Other	

Kitchen Features		Comment
Up to 12 entries allowed		
Breakfast Bar	Granite Countertops	
Breakfast Nook	Kitchen Island	
Built in Oven	Microwave	
Butcher Block Tops	Other	
Concrete Counter	Pantry	
Tops	Plumbed for Ice Maker	
Cooktop	Quartz Countertops	
Diswasher	Refrigerator	
Electric Range	Solid Steel Tops	
Formica Countertops	Tile Countertops	
Garbage Disposal	Trash Compactor	
Gas Range		

Appliances Included		Comment
Built In Microwave	Gas Surface Unit	
Built in Fridge	Humidifier	
Central Vacuum	Indoor Grill	
Convection Oven	Instant Water Heater	
Cooktop	Other	
Dishwasher	Range Hood	
Down Draft	Trash Compactor	
Dryer	Warming Drawer	
Elec Surface Unit	Washer	
Electric Range/Oven	Water Conditioner	
Freezer	Water Filter	
Garbage Disposal	Water Softener Owned	
Gas Range/Oven	Water Softener Rented	

Floors		Comment
Bamboo	Marble	
Carpet	Other	
Concrete Slab	Pebble Flooring	
Hardwood Floors	Pergo	
Laminate Floors	Stone Floors	
Linoleum Floors	Tile Floors	
LVT	Vinyl Floors	

*Fireplace

KW

No

*Fireplace Features		Comment
Circulating	Masonry	
Dual Sided	None	
Free Standing	One	
Gas Log	Pellet Stove	
Gas Starter	Prefab	
Heat-O-Lator/Blower	Remote	
In Family Room	Three or more	
In Living Room	Two	
In Master Bedroom	Ventless Gas Heater	
Insert		

Heating		Comment
Baseboards	Natural Gas	
Central	Pellet Stove	
Dual	Propane	
Electric	Solar	
Floor Furnace	Space Heater	
Heat Pump	Tankless	
Multi-Zoned	Wall Heater	

Cooling		Comment
13+ Seer	Evaporative Cooler	
Attic Fan	Gas	
Ceiling Fans	None	
Central	Other	
Dual	Smart Vent	
Ductless or Split	Wall/Window Unit	
Electric	Whole House Fan	
Water Heater Types		Comment
Electric	Propane	
Gas	Solar	
Other	Tankless	
Laundry		Comment
220V Electric	In Garage	
Area	In Kitchen	
Cabinets	Laundry Sink	
Closet	Other	
Community	Room	
Gas	Stackable	
Security Features		Comment
Audio Recording Dev	Sec. Ears w/Quick Rs	
Audio/Video Sac Syst	Sec Sys Leased	
Controlled Access	Sec Sys Prewired	
Fire Alarm	Sec Sys Owned	
Fire Suppression Sys	Smoke Detectors	
Gated	Video Recording Dev	
Other	Window Sec Bars	

Accessibility Features		Comment
Accessible Doors	Other	
Accessible Elevator	Parking	
Bathroom Fixtures	Ramp	
Exterior Wheelchair Lift	Stair Lift	
Hand Rails	Wheel Chair Accessible	
Kitchen Cabinets	Wheel Chair Accessible Shower	
Ramp Width _____		
Ramp Rise _____		
Ramp Slope Ratio _____		
Ramp Landings _____		
Ramp Handrails _____		
Ramp Firm Surface _____		
Ramp _____		
Slip Resistant Surface _____		
Windows		Comment
Bay Window	Single Pane Solar	
Dual Pane	Screens	
Dual Pane Partial	Storm Windows	
Garden Windows	Triple Pane	
Partial Pane	Vinyl	
Screens	Wood	
Window Treatments		Comment
All Stay	Other	
Blinds	Rods	
Curtains	Shades	
Drapes	Shutters	
None	Some Stay	
None Stay		

Utilities

Utilities

Comments

220 Volts	Natural Gas Connected
3 Phase	Natural Gas Avail
440 Volts	Other
All Electric	Propane
All Public	Underground Utility

*Solar _____ Yes _____ No

*Solar Power kW _____

*Solar Ownership Owned Leased PPA: Pwr Purch Agmnt Financed

*Total Amount Owed _____

*# of Payments Remaining _____

*Solar Comments:

*Solar Options

Comment

Up to 7 entries allowed

Solar Battery in Garage	Solar Panels
Solar Battery Offsite Solar	Solar Screens
Domestic Water Solar	Solar Tubes
Ground	Solar Water Panels
Solar Heating	

Water Source

Comment

District Water	Other
Irrigation	Public
District	Shared Well
Metered	Well
None	

*Well Type

Community Well	Public	Well Level _____
Private Well	Shared	Well Depth _____
		Well G.P.M _____
		Well HP _____
		Water District Name _____

Sewer		Comment
Engineered System	Public Sewer	
None	RV Septic Disposal	
Other	Septic Needed	
Public Available	Septic Tank	

Association

Amenity Name		Comment
*HOA	Yes No	
*HOA Dues _____		
*HOA Frequency _____		

Association Includes		Comment
Building Maintenance	Other	
Cable TV	Playground	
Common Area(s)	Rec. Facilities	
Common Road	Security Guard	
Electricity	Sewer	
Gas	Swimming Pool	
Gated Community	Taxes	
Insurance	Trash	
Lawn Maintenance	Water	

Association Amenities		Comment
Athletic Facilities	Pets Allowed	
BBQ	Picnic Area	
Cable TV	Pool	
Club House	Sauna	
Laundry	Spa	
None	Storage	
Other	Tennis Courts	

Restrictions		Comment
Age Restrictions	Other	
Children	Pets	
Exterior Alterations	RV's	
Guests	Signs	

Age Requirement		Comment
62+	One at 55+	
All Ages	Other	
All at 55+		

Exterior

Exterior		Comment
Alcan	Other	
Aluminum	Shingle Siding	
Block	Steel	
Brick	Stone Veneer	
Brick Veneer	Stucco	
Cement Board	Synthetic	
Concrete	Unknown	
Fiberglass	Vinyl Siding	
Masonite	Wood Siding	
Metal Siding		

Skirting		Comment
Alcan	None	
Aluminum	Other	
Block	Siding	
Brick	Stone	
Brick Veneer	Unknown	
Cement Board	Vinyl	
Concrete	Wood	
Fiberglass		
Metal		

Architectural Style		Comment
Cabin	Quad Wide	
Colonial	Single Wide	
Double Wide	Triple Wide	

Exterior Amenities			Comment
Awning		Guest Parking	
Concrete Driveway		Horses Allowed	
Corral/Stable		Other	
Custom Concrete		Paved Driveway	
Dog Pen		Pond(s)	
Dog Run		RV Parking	
Gazebo		Skirting	
Golf Course		Tennis Court	

Other Structures			Comment
2 Homes on Lot		Kennel	
Bar		Outbuildings	
Barn		Shed	
Green House		Shop	
Guest House			

*Garage Capacity _____

*Garage type			Comment
Alley Access		Garage Detached	
Carport Attached		None	
Carport		Other	
Converted		Over Sized	
Garage Attached		Tandem	

*Pool Yes No

*Pool Features			Comment
Above Ground Pool		In-Ground Pool	
Aggregate Pool		Lap Pool	
Community		Other	
Fenced Pool		Pebble	
Fiber Optic Lighting		Solar Heated	
Fiberglass Pool		Vinyl	
Gunitite Pool		Water Feature	
Heated Pool		Waterfall	

*Spa	Yes	No	
*Spa			Comment
Above Ground Spa		In-Ground Spa	
*Porch/Patio	Yes	No	
*Porch/Patio Features			Comment
Covered Balcony	Open Deck		
Covered Deck	Open Patio		
Covered Patio	Open Porch		
Covered Porch	Other		
Enclosed Patio	Screened Patio		
Enclosed Porch	Screened Porch		
Open Balcony	Wrap Around		
Landscaping			Comment
Fruit Trees	Misting System		
Garden Area	Other		
Lighting	Shade Trees		
Mature Landscape	Synthetic Lawn		
Fencing			Comment
Block Fence	None		
Brick Fence	Other		
Cross Fenced	Perimeter		
Fenced	Some Fencing		
Metal Fence	Wood Fence		
Sprinklers			Comment
Automatic	None		
Drip System	Other		
Front	Rear		
Manual			

*Permanent Foundation		Yes	No	
*Permanent Foundation				Comment
Concrete Pierce Crawl		Pier Jacks		
Space		Slab		
Earth Quake Strapping		Tie Down		
Roof				Comment
Asphalt		Rolled/Hot Mop		
Composit on		Shake		
Fiberglass		Shingle		
Flat		Stone Synthetic		
Foam		Tile		
Metal		Wood		
Other				
Rock				
Site Description				Comment
Cul-de Sac		Lot Grade Varies		
Horse Property		On Golf Course		
Irregular		Other		
Lake View		Park View		
Level		Ranch		
Lot		Waterfront		
*Submit offer by email		Yes	No	
* Offer email address _____				
Seller will consider concessions		Yes	No	
*Listing Type _____				
Service Level _____				
*Probate		Yes	No	
*Court Confirmation		Yes	No	Undecided
*Short Sale		Yes	No	
*Foreclosure		Yes	No	
*HUD		Yes	No	
Owner Name _____		Owner Phone _____		
Occupant Type _____				
Occupant Name _____		Occupant Phone _____		

Terms		Comment
1631 Exchange	Lease Purchase	
Assumption	Life Estate	
Cash	Other	
Conventional	Owner Carry	
FHA	TAS	
Lease Option	VA Loan	
Possession		Comment
At Closing	Other	
Immediate	Seller Rent Back	
Negotiable	Subj to Tenant Rights	
Warranty Program		Comment
Builder Warranty	Seller Provided	
Negotiable	Warranty Available	
Other		
Documents On File		Comment
Appraisal	Pest Control Report	
Budget	Prelim Title Report	
Bylaws	Radon Test	
CC & R's	Roof	
CLUE Report	Roof Certifications	
Earthquake	Rules & Regulations	
Environmental Hazard	Seller Disclosure	
Financial Statement	Septic Inspection	
HOA Documents	Soil Test	
Home Inspection	Solar	
House Plans	Solar Contract	
Lead Based Paint	Survey	
Leases	TDS	
MDR	Termite Report	
Natural Hazard Disclosure	Water Potability	
NHD	Water Rights	
Other	Well Inspection	

Special Disclosures		Comment
Access Seasonal	Leases	
Agent Owner Related	Other	
Contaminated Site	Rental Deed Restrict	
Death on Property	Reports Available	
Easements	See Remarks/Attachments	
Existing Mines	Special Review	
Flight Path	Underground Tanks	
Flood Zone	Variance	
Food Plain	Wetlands	
Gas/Oil Wells		

Bond Assessments		Comment
Local Assessments	Other	
Mello Roos	Unkown	
No	Yes	

Showing Information

*Lock Box Type

Up to 8 Entries Allowed

Comment

Call Listing Office

Call Seller Direct

Combo

None

Other

See Remarks

SentriLock

Supra

*Lock Box Location _____

***Showing Instructions**

Comment

Up to 9 entries allowed

24 Hr. notice

Lock Box

Alarm

None

Appointment only

Not Sunday

Audio Recording Dev

Occupied

Call Agent

Other/See Remarks

Call first/LM/Go Dog

Restricted Hours

Inside

Sunset Fri./Sat.

Dog Outside

Text Listing Agent

Key in Office

Video Recording Dev

Listing Office

Remarks***Directions to Property**

4 characters

(maximum 500)

Agent Only Remarks

4 characters

(Maximum 3000)

Mixed case required

Public/Internet

4 characters

(Maximum 3000)

Mixed case required

*Photos Provided By	Agent	Waiver@KCBOR	
*Transmit to Internet	Yes	No	
*Publish to IDX	Yes	Yes, without address	No
*Send to Zillow	Yes	No	
*Publish to VOW	Yes	No	
*Show Address on VOW	Yes	No	
*Show AVM on VOW	Yes	No	
*Show Comments on AVM	Yes	No	
*Listing Agent grants permission to share on Social Media	Yes	No	